

DASG-RMZ

SUBJECT: Minutes of the MEPRS Teleconference, 14 May 2002

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5 June 2002

MEMORANDUM FOR MEPRS OFFICE, MEDDACs/MEDCENS

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1. The MEPRS Teleconference convened at 1400 EST.

a. Attendees:

Representatives from each Regional Medical Command to include MTFs within each region.

b. Others Present:

Ms. Karen Lameo, EDS

2. Introduction. Ms. Stone convened the meeting at 1300 EST thanking everyone for taking time from their busy schedule to attend the teleconference and hopes everyone will find the information helpful. Ms. Stone explained that the purpose of the teleconference is to review EASIV Release 2.3.0, 2.3.0.5, and 2.3.0.6.

3. EASIV Release 2.3.0. Ms. Stone stated that the sites should have this release loaded not later than 7 June 2002. This release contains additional data edits to minimize the number of discrepancies reflected in the EASIV Repository. In addition, Ms. Stone stated because MEPRS data is being used for many management decisions, the sites must reprocess FY01 and FY02 MEPRS transmitted prior to this release. Ms. Stone asked each RMC MEPRS point of contact to provide projected suspense dates for reprocessing. The following system change requests (SCRs) from EASIV Release 2.3.0 were discussed.

a. EASIV Release 2.3.0 installation. To run the Business Objects software on Windows 2000, the user must be a member of the "Power Users" group or the "Administrators" group. Therefore, before performing a new client workstation installation of EASIV, the EASIV user must be added to the workstation's "Power Users" group or "Administrators" group. The interpretation of requirement varies within MTF Information Management Divisions (IMDs). Therefore, the Army MEPRS Program Office contacted OTSG/MEDCOM Information Management Division for guidance. The below message was provided by MEDCOM IMD.

"The System Admin Rights policy does not restrict assignment of Power User status to any user. Users elevated to Power User status do not require training. Any users who require system admin rights require training in accordance with the policy. This issue was discussed with COL Butler last week at the DOIM conference. COL Butler is firm that there will be no waiver to the system admin rights policy."

EASIV users do not require training to be elevated to "Power Users" group or "Administrators" group. However, those MEPRS personnel who want system administration rights must attend the required training. System administration rights are not a requirement for EASIV processing, as long as, the MTF IMD provides system support.

b. SCR 2237. This change disables all obligation input boxes for records that map to a DoD Basic Symbol/Limit (BS/L) of "OTHR.DEPR." Depreciation should not reflect obligation expenses.

c. SCR 2320. This change updates the validation edit that creates E0045 (Ancillary expenses are reported without corresponding workload...). Previously, this edit checked the sum of the raw and weighted workload fields to determine if workload existed for the ancillary functional cost code (FCC). With this release, the E0045 pre-allocation validation exception will only check for workload in the field used for allocation. For example, ancillary workload is allocated using weighted workload. Therefore, if workload exists in the "raw" field instead of the "weighted" field, then E0045 will be generated.

d. SCR 2375. With this release, the user is no longer able to select "N" for the beneficiary category code (BCC) field. If a record does not fit into one of the regular BCCs, the user must select a value of 9 for the BCC field.

e. SCR 2408. A new error exception, E0092, is being added and will check for unallocated expenses after the Step Down Support Services Expense Data and Distribute Ancillary Expense Data allocation steps are performed.

f. SCR 2479. With this change, the system will check for all processes that lock out Data Set Workload Adjustments. If one or more of those processes is already running, the user will receive a locked error message.

g. SCR 2493. With this release, the activation and deactivation dates of the ASD record must fall within the activation and deactivation dates of the DMIS ID record.

This means that the DMIS ID must be active on the DMIS ID Table before it can be used on the ASD table. Many MTFs are activating and deactivating DMIS IDs in the middle of the fiscal year. This edit will require the user to ensure all FCCs associated with the DMIS ID are active during the specified timeframe.

h. SCR 2499. With this release, exception code E0054 will occur when the Total Visits are less than Outpatient Visits. Exception code E0054 will be displayed in the ECU for corrective action.

SCR 2521. Previously, Personnel Adjustments, personnel category dropdown was not limited and when a personnel record was added or adjusted with a Schedule Type of F, EASIV would automatically add or adjust a financial record. With this release, when a personnel record is added or adjusted with a SUEE that maps to a Schedule Type of F, a financial record will not be added or adjusted in the financial expense tables. The personnel category dropdown list will be limited to T, V, W, and X when the SUEE maps to a Schedule Type of F.

SCR 2539. The FY01 and FY02 Service Unit Standard Tables were updated so that all appropriate ancillary expenses for Ambulatory Procedure Visits, Observation Services, and Dental Ambulatory Procedure Service Units will be included. **In order for these service units to reflect all of the ancillary expenses, allocation will have to be rerun.**

4. Based upon the above changes, the MTFs are instructed to perform the following tasks:

- a. Load EASIV Software Releases 2.3.0, 2.3.0.5, and 2.3.0.6 NLT 7 Jun 02.
- b. EDS will perform a data analysis that includes a review of the MTF Data Set Table, ASD Table and unallocated expenses. The data analysis results should be used to identify discrepancies and corrective actions.
- c. Based upon corrective actions from data analysis, each MTF must rerun EASIV allocation and transmit FY02 first and then rerun allocation and transmit FY01. All MTFs must rerun allocation and transmit due to the system changes within EASIV Release 2.3.0.

5. It is imperative that EASIV retransmissions are performed in a timely manner because of corporate decisions being made using MEPRS data (i.e., accrual fund, DHP performance, Balance Score Card). Therefore, all retransmissions must be complete by 30 Sep 02.

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6. Meeting adjourned at 1530 EST.

//SIGNED//  
SHERRY J. STONE  
Army MEPRS Program Office